

# VILLAGE OF RUSSIA

## VILLAGE COUNCIL MINUTES

January 11, 2017

The regular monthly meeting of the Village of Russia council was held Wednesday, January 11, 2017 at the Village office at 232 W. Main St. Mayor, Terence Daugherty called the meeting to order at 7:00 p.m.

### ROLL CALL

Present: Mary Jo High  
Greg Borchers  
Larry Platfoot  
Cindy Goubeaux  
John Grogean  
Ron Simon

Non-members present: Mark Shappie, Mary Jo Voisard, Justin Spillers, Matt Hoying of Choice One Engineering, Craig Hibner of Burnham & Flower Insurance Group, and Sheriff John Lenhart.

- The minutes of the December 19, 2016 regular meeting were read, and a motion was made by Borchers, and seconded by High to approve the meeting minutes. All yea, motion passed.
- A motion was made by Platfoot and seconded by Goubeaux to approve the bills as presented. All yea, motion passed.
- A motion was made by Grogean and seconded by Simon to approve the December financial reports. All yea, motion passed.

### Police

Sheriff Lenhart gave the Law Enforcement report for the month of December. He said that activity was fairly routine. Shappie said that he had reported the power outage on January 11<sup>th</sup> to the Sheriff's Department in case alarms were called in.

Craig Hibner, of Burnham & Flower Insurance Group addressed Council about the possibility of submitting a quote for property and liability insurance for the 2017-18 contract. He is representing Public Entities Pool of Ohio, who insures a number of Villages and Townships in the area. Voisard said that the present contract does not end until August 31, 2017, but a quote would be considered. He will contact the Village in early June to get information.

A motion to suspend the rules was made by High, and seconded by Goubeaux. All yea, motion passed. Simon moved and Platfoot seconded the motion to approve **Ordinance 17-1 Making the Annual Appropriation of Resources for 2017, and declaring the same to be an emergency**. All yea, motion passed.

Appropriations were approved at the Fund level as follows:

General Fund	\$411,895
Street Fund	\$ 67,550
Special Assessment Street Lighting	\$ 24,250
Capital Projects Fund	\$818,500
Water Fund	\$379,100
Sewer Fund	\$241,600
Utilities Construction & Maintenance	<u>\$213,500</u>
Total	\$2,156,395

### Industrial Park

Shappie said that Ed Luthman is still interested in constructing a spec building in the industrial park, with a possible start date in February. There is concern, however, that this land is currently mapped by FEMA as a flood zone. Matt Hoying said that Choice One has taken elevation shots, and he feels that the property would meet requirements to be removed from flood zone mapping, since ground had been added some years ago. The FEMA map was created before the ground was added. Choice One has contacted FEMA, regarding the data on the elevation, and

once this is received, if the property meets the current requirements, we will request that FEMA amend the Flood Map so the builder is not required to pay flood insurance. Shappie said that if this cannot be done, he does not feel that it will be practical to proceed with building on this lot.

If the building does proceed, Council agreed to pay the cost of running water and sewer lines to the property line. They also agreed to running electric and gas lines to the property line, with an easement to extend the lines if additional buildings were constructed .

Shappie also said that the builder does not want a cul-de-sac. He prefers to extend the street, and put in a gravel turn around. Shappie agreed with this proposal.

Shappie reported at the December meeting that L. and J Cable would like to have an option to purchase the property that is adjacent to their current building. Council asked Justin Spillers to draw up a contract for a 2 year option. At the end of that contract, it could be renewed if necessary.

A motion to suspend the rules was made by Goubeaux, and seconded by Platfoot. All yea, motion passed. Simon moved and Goubeaux seconded the motion approving **Ordinance 17-3 Designating certain public lands as being not required for Municipal purposes, and authorizing the Village to enter into a right of first refusal agreement with Doug and Linda Francis, Authorizing the Russia Community Improvement Corporation to sell such public lands as an Agent.** All yea, motion passed.

#### **Subdivision**

Shappie reported that there is still a verbal agreement on the purchase of the property for the new subdivision, and that the builder is hoping to start in July. There are 13 lots planned for Phase I.

#### **Miscellaneous**

Shappie reported that the water usage report for 2016 shows that the Village is using approximately 250,000 gallons more which shows that developing a new well field is now necessary. This project will take place in 2017.

Shappie said that he has been contacted by Miami Valley Lighting regarding the contract for street lighting that will renew this summer. The Village contracts with them for the lighting on Main and Liberty Streets. They have proposed replacing the fixtures with LED lighting. The replacement would cost approximately \$2,250, but the cost of the contract would be reduced. The payback period would be about 6.5 years. Council said they would like to see how the lighting would look before moving ahead, but gave Shappie the authority to sign the contract if he was satisfied.

Shappie said that during the December Council meeting, Council had agreed to pay off the vacation leave he had been unable to use, but had not mentioned the personal leave. Council agreed to pay him for the 160 hours of vacation, and 64 hours of personal leave left at the end of 2016, with the understanding that going forward, it would be use it or lose it.

Shappie said that Republic Services has not given him a contract at this time, because it is still under review.

Borchers moved and High seconded the motion to enter into a storage space lease with Berkway Properties LLC for one and one half stalls for salt storage. Rent will be \$50 per month for 2017. Yeas: Borchers, High, Platfoot, Goubeaux, Simon Abstaining: Grogean

Grogean moved and Platfoot seconded the following Committee Appointments:

#### Finance

Ron Simon  
John Grogean  
Cindy Goubeaux

#### Law and Order

Greg Borchers  
Larry Platfoot

Streets and Recreation

Greg Borchers

Zoning

Mark Shappie

Park Superintendent

Mark Shappie

EMA Representative

Mark Shappie

Tax Review Committee

Mary Jo High

Dale Armstrong

Jordan Grogean

Records Commission

Mary Jo Voisard

Larry Platfoot

Mark Shappie

Terry Daugherty

Flood Plain Administrator

Mark Shappie

Borchers Nominated Simon as President of Council for 2017. High seconded the motion. There being no further nominations, a unanimous ballot was cast for Simon as President. All yea, motion passed.

Shappie reported that they have been working on the recently purchased Village Maintenance building. He said that they will need to add a trench drain, and the windows facing Liberty Street need to be replaced. He will get prices. He is also hoping to get new garage doors, and new remotes for the operators. He said the parking lot should be repaved, but that will be done next year.

A motion to suspend the rules was made by Goubeaux, and seconded by High. All yea, motion passed.

Grogean moved and Borchers seconded the motion to approve **Ordinance 17-2 Providing for the employment of a solicitor for the Village of Russia**. All yea, motion passed.

Goubeaux asked about the zoning regulations for metal roofs. Shappie said that for new construction it requires a zoning variance, however, for a roof replacement it isn't enforced because there is no building permit submitted. Shappie said that if someone questions the rules, she should refer them to him. He also said he feels that some of our zoning requirements need to be amended.

Grogean asked about the progress on the elevator clean up. Shappie said they are working on it, but will continue to be fined until the project is completed.

Goubeaux moved and High seconded the motion that the meeting be adjourned. All yea, motion passed.

Council President, Ron Simon \_\_\_\_\_

Clerk, Mary Jo Voisard \_\_\_\_\_