

# VILLAGE OF RUSSIA

## VILLAGE COUNCIL MINUTES

December 13, 2017

The regular monthly meeting of the Village of Russia council was held Wednesday, December 13, 2017 at the Village office at 232 W. Main St. Mayor, Terence Daugherty called the meeting to order at 7:00 p.m.

### ROLL CALL

Present: Cindy Goubeaux  
Ron Simon  
Greg Borchers  
John Grogean  
Larry Platfoot  
Mary Jo High

Non-members present: Mark Shappie, Mary Jo Voisard, Adam Barga, Deputy Steve Schafner, and Justin Spillers.

- The minutes of the November 8, 2017 regular meeting were read, and a motion was made by Borchers, and seconded by Simon to approve the meeting minutes. All ye, motion passed.
- A motion was made by Platfoot and seconded by Grogean to approve the bills as presented. All ye, motion passed.
- A motion was made by Simon and seconded by Borchers to approve the financial reports for the previous month. All ye, motion passed.

### Police

Council reviewed the police report for the previous month. The deputy reported that the activity for the month was routine.

### Finance

Voisard reported that the final payment has been made on the OWDA Loan for the sewer system. The loan was for issued in 1993 for 25 years for \$916,968.97.

Voisard and Shappie reviewed the 5 Year Capital projects plan covering 2016 through 2021. Major projects for 2018 are as follows:

Lift Station upgrade	\$10,000.00
Well Field Development	\$120,000.00
Street Resurfacing	\$ 90,000.00 Condon residence to Kelch Rd.
Playground Equipment Replacement	\$286,500.00
Liberty Street Reconstruction	\$560,000.00
Utility installation at Bridge	\$ 40,000.00
Paulus Subdivision-Village responsibility	\$ 56,000.00
Water Tower-Cathodic repair	<u>\$ 20,000.00</u>
Total for major projects	\$1,182,500.00
Expected Grants/Donations for above	747,000.00

Equipment purchases planned for 2018:

Exmark Mower (net cost with trade in	\$1,000.00
F450 Ford Dump Truck (net with trade in)	\$ 55,000.00
Mini Excavator	\$ 80,000.00
Maintenance Trailer	\$ 7,000.00

Shappie explained that the Village is currently renting a small excavator at a cost of approximately \$10,000 per year. He feels that purchasing one would pay for itself over time, and the Village would be capable of handling emergency situations such as water main breaks. Council agreed that the equipment should be purchased.

Voisard explained that it is necessary to modify the 2017 Appropriations. This is necessary because the Village did not move forward with the Playground or Veteran's Park projects, and therefore did not receive the grants and donations to support those projects. Appropriations need to be revised, as those funds were not available to appropriate.

A motion to suspend the rules was made by Grogean and seconded by Simon. All yea, motion passed.

High moved, and Platfoot seconded the motion to approve **ORDINANCE NO. 17-16 AMENDING THE 2017 APPROPRIATIONS OF THE VILLAGE OF RUSSIA, OHIO, AND DECLARING THE SAME TO BE AN EMERGENCY**. Appropriations to the Capital Projects fund for 2017 are reduced by \$280,000. All yea, motion passed.

Voisard explained that it is necessary to approve temporary appropriations to allow for payment of bills until permanent appropriations are passed in January.

Simon moved, and High seconded the motion to approve the following temporary appropriations for 2018:

General Fund	\$25,000
Street Fund	\$ 8,000
Street Lights	\$ 5,000
Capital Improvement Fund	\$ 5,000
Sewer Fund	\$ 8,000
Water Fund	\$ 8,000

All yea, motion passed.

### **EMS**

Shappie said that he had met with the Versailles Village Administrator, and due to increased costs they have increased our annual EMS contract from \$6,500 to \$10,000 for 2018. Voisard said that they had been on the \$6,500 per year contract for 2 years, but the year prior to that contract the Village had spent over \$8,000 when they were charging per run. Shappie said that he was told that Versailles residents were paying approximately \$25.52 per person, where our cost was at \$15.34 per person.

Platfoot moved, and Borchers seconded the motion to approve the one year contract with the Village of Versailles for EMS services at \$10,000 per year. All yea, motion passed.

### **Bridge Project/New Industrial Park**

Shappie reported that the bridge project is now complete, and the final payment application has been received.

Initial Contract price:	\$485,000.00
Change order	<u>-\$165,088.00</u> Items removed from project
Current Contract	\$319,912.00
Previous payment	<u>\$ 66,117.18</u>
Final Payment request	\$253,794.82

Breakdown of above costs: Contract Amount \$319,912.00  
OPWC Amount \$287,920.80  
Village Funds \$ 31,991.20

Borchers moved, and High seconded the motion to approve the final payment of \$25,379.48 on the Bridge project. All yea, motion passed.

Shappie said that he has listed our new Industrial Park with Jobs Ohio. He has also been working with Dan Hoying of LJB, Inc Civil Engineering. They suggested that the Village move forward with Phase I Environmental certification. The cost with LJB, Inc. is \$2,900. Choice One does not provide this service. Council agreed to move forward with Phase I with LJB, Inc.

Council also discussed installing a sign at the new industrial park. Currently the name on the plans is listed as Russia/Cordonnier Industrial Park. Shappie said Council should think about a name to distinguish it from the other Industrial Park.

### **Well Field Project**

Shappie said that the Well Field Project had been rebid, and bids were as follows:

	One Well	Two Wells
Merit Mechanical	\$117,237	\$204,822
Ortman Drilling	\$130,740	\$220,498
Jamison Well Drilling	\$131,047	\$220,498
Moodys of Dayton	\$138,001	\$236,221
Layne Christensen	\$248,840	\$419,821

Shappie explained that Merit Mechanical had made an error on their bid. They had a unit price of \$67.00 for Tonka Water Control Panel Hook-up. All other bidders had \$6,700.00. Tonka confirmed that their charge is \$6,700.00. Since Merit would likely reject the bid at that price, Council agreed to accept the bid at \$117,237.00 for one well, and later issue a change order for an increase \$6,633.00 to cover the actual cost. The total cost of \$123,870 with the change order is still the lowest bid. It was decided that since only one well was needed at this time, the second would be added at a later time.

Grogean moved and Platfoot seconded the motion to accept the bid from Merit Mechanical at \$117,237. All yea, motion passed.

Grogean moved and Simon seconded the motion to approve the change order to add \$6,633.00 to the accepted bid of \$117,237 from Merit Mechanical. All yea, motion passed.

### **Playground**

Shappie said that he has now received the contract from Miracle Midwest for a total of \$230,826.14. This contract must be signed and returned before year end with a \$50,000.00 deposit. Goubeaux moved, and Platfoot seconded the motion approving the contract, and the \$50,000.00 deposit. All yea, motion passed.

### **2018 OPWC Liberty Street Project**

Shappie said he has had a discussion with Bob Phlipot regarding the annexation of his property. Phlipot said he doesn't want to be annexed at this time, as he will not build until his current home is sold. Since the Liberty Street project may proceed before the property is annexed, Shappie asked if Council wanted to install curbs all the way to Countryside, or just to the Phlipot lot line. Daugherty suggested that they meet with Phlipot to discuss this issue further before making a decision.

Shappie asked if Council wanted to install raised curb or flat curb in front of Hogenkamp funeral home. Council decided that it should be raised curb with one entrance. He also asked if they wanted a sidewalk and green space between the curb and sidewalk. Council decided that it was not necessary to have sidewalk and green space in that area, as they may lose some parking area. It was decided that the parking lot should be butted up to the curbs.

### **Paulus Subdivision**

Shappie asked if Council wanted to include the sewer line from the Craig Borchers property to the Paulus subdivision in the OPWC project. He said if we do not include it, Paulus would already have the permits, and it would be less complicated to let him do the installation. Council agreed not to include it in the OPWC project.

Shappie said that in order for those building homes in the Paulus subdivision to take advantage of the CRA tax abatement program, it is necessary to pass an Ordinance to include that property in the CRA agreement.

A motion to suspend the rules was made by High, and seconded by Simon. All yea, motion passed.

Borchers moved, and Goubeaux seconded the motion to approve **ORDINANCE 17-15 AMENDING ORDINANCE 10-07 PREVIOUSLY PASSED BY THE COUNCIL FOR THE VILLAGE OF RUSSIA AND DECLARING THE SAME TO BE AN EMERGENCY.** All yea, motion passed.

### **Salaries**

Salaries set in 2017 remain the same with the exception of the following:

Barney Francis	\$18.12 per hour; Motion-Goubeaux, Second High All yea.
Bob Simon	\$13.25 per hour; Motion-High, Second Borchers. All yea.
Mary Jo Voisard	\$7,700.00 annually; Motion Borchers, Second Grogean. All yea.
Mark Shappie	\$57,368.00 (set at the December 2016 Council meeting to be effective for 2018)

## Miscellaneous

Shappie said that he has received the Sanitary Sewer Report, and the Village System passed with no violations. They did recommend that the Village install a mixer or an automatic flushing hydrant at the water tower, as well as fencing around the wells. He said the fencing is included in the Well field project, and they will wait for the next water report before making a decision on the other recommendations.

A motion to suspend the rules was made by Goubeaux, and seconded by Simon. All yea, motion passed.

High moved, and Borchers seconded the motion to approve **Ordinance 2017-14 APPROVING AND ADOPTING THE UPDATED COUNTYWIDE NATURAL HAZARDS MITIGATION PLAN PREPARED BY THE SHELBY COUNTY EMERGENCY MANAGEMENT AGENCY**. All yea, motion passed.

Shappie reported that there is a current rebate from DP&L for LED lights for our street light fixtures. The cost of the bulb is \$68.50, which would have to be paid up front, but there would be a \$50 rebate upon installation. The new bulbs were installed this week on Borchers Street for Council to preview. Shappie said that the payback period based on cost savings would be about 4 months. Council members approved the installation of the LED bulbs in the remaining Village decorative fixtures. (approximately 92 fixtures).

Shappie said that the Schulze brothers, (BBS Charities) have purchased the Gathering Place building. He said he gave them an application to apply for a PIRG grant, but he has not received the completed application.

Shappie reviewed the following Committee appointments:

### **Planning Commission (6 year term)**

Jamie Herron	Expires 2021
Jeff Monnin	Expires 2020
Craig Fiessinger	Expires 2023
Kevin Borchers	Expires 2023
Terry Daugherty	Expires 2023

### **Russia Citizen Peer Review Board (2 years)**

Greg Borchers	Expires 2019
John Grogean	Expires 2019
Adam Barga	Expires 2019
Ron Simon	Expires 2019
Mary Jo High	Expires 2019

### **Russia Zoning Board of Appeals (6 years)**

Dale Nichols, Chairman	Expires 2021
Bruce Borchers	Expires 2020
Virgil Fullenkamp	Expires 2021
August Cordonnier, Jr.	Expires 2020
Mark Monnin	Expires 2023

### **Russia Park Board (5 years)**

Jordan Grogean, President	Expires 2018
Scott Borchers	Expires 2022
Jeff Simon	Expires 2022
Adam York-diamond scheduler	Expires 2019
Aaron Deloye-Concessions	Expires 2019
Andy Hoehne-Advisory	Expires 2020
John Magoto-Treasurer	Expires 2021

### **CRA Housing Board (3 years)**

Terry Daugherty, Chairman	Expires 2019
Jean Borchers	Expires 2019
Ron Simon	Expires 2019
Kevin Dapore	Expires 2019
Jamie Herron	Expires 2019

Paul Poeppelman  
Cindy Goubeaux

Expires 2019  
Expires 2019

Goubeaux moved and High seconded the motion that the meeting be adjourned. All yea, motion passed.

Council President, Ron Simon \_\_\_\_\_

Clerk, Mary Jo Voisard \_\_\_\_\_