

# VILLAGE OF RUSSIA

## VILLAGE COUNCIL MINUTES

January 10, 2018

The regular monthly meeting of the Village of Russia council was held Wednesday, January 10, 2018 at the Village office at 232 W. Main St. Mayor, Terence Daugherty called the meeting to order at 7:00 p.m.

### ROLL CALL

Present: Mary Jo High  
Greg Borchers  
Adam Barga  
Cindy Goubeaux  
John Grogean  
Ron Simon

Non-members present: Mark Shappie, Mary Jo Voisard, Justin Spillers, Craig Albers, Matt Hoying of Choice One Engineering, Aaron Heilers, and Sheriff John Lenhart.

A motion was made by Borchers, and seconded by High to appoint Ron Simon as Council member to fill the vacant seat for a 4 year term beginning January 1, 2018. All yea, motion passed.

The Oath of Office was administered to new, appointed, and re-elected council members, and Mayor

Mayor: Terence Daugherty

Council Members: John Grogean, Mary Jo High, Ron Simon, and Adam Barga

High nominated Grogean to serve as Council President for 2018. Goubeaux seconded the nomination. Grogean nominated High to serve as Council President. Goubeaux seconded the nomination. By a show of hands, High was elected as Council President for 2018.

- The minutes of the December 13, 2017 regular meeting were read, and a motion was made by Borchers, and seconded by Simon to approve the meeting minutes. All yea, motion passed.
- A motion was made by Barga and seconded by Grogean to approve the bills as presented. All yea, motion passed.
- A motion was made by High and seconded by Goubeaux to approve the financial reports for the previous month. All yea, motion passed.

### Police

Sheriff Lenhart gave the Law Enforcement report for the month of December. He said that activity was fairly routine. He also said that in light of higher costs, it is necessary to increase our contract by 2% for 2018. The Village has contracted with the sheriff's department for 3 years, with no increase during that time. Council members said that they have had no complaints with the service over the past 3 years, and they felt that the hours of patrol were satisfactory.

High moved, and Simon seconded the motion to enter into a contract with the Shelby County Sheriff's Department for police protection for 2018 at an annual cost of \$26,135.40. This is an increase of \$512.40 per year.

### Village Solicitor

Justin Spillers introduced Craig Albers who will be replacing him as Village Solicitor.

A motion to suspend the rules was made by High and seconded by Grogean. All yea, motion passed.

Goubeaux moved and Simon seconded the motion to approve **Ordinance 18-1 providing for the employment of a solicitor for the Village, and declaring the same to be an emergency.** All yea, motion passed.

A motion to suspend the rules was made by Grogean, and seconded by Simon. All yea, motion passed.

Simon moved and Platfoot seconded the motion to approve **Ordinance 18-2 Making the Annual Appropriation of Resources for 2018, and declaring the same to be an emergency.** All yea, motion passed.

Appropriations were approved at the Fund level as follows:

General Fund	\$464,373
Street Fund	\$ 68,660
Special Assessment Street Lighting	\$ 27,300
Capital Projects Fund	\$934,933
Water Fund	\$422,550
Sewer Fund	\$322,250
Utilities Construction & Maintenance	<u>\$118,500</u>
Total	\$2,358,566

### **Liberty Street Reconstruction Project**

Matt Hoying said that the OPWC Grant that has been approved at the local level is for a total cost of \$562,604. He said the Engineering proposal is \$42,870. He asked if Council wanted Choice One to start the engineering in advance, since the Paulus subdivision will begin before the Liberty Street project can begin. Council agreed that it would be a good idea to do preliminary engineering to be sure the Paulus subdivision is aware of the elevations before they begin.

Shappie asked if Council thought the engineering for the Paulus subdivision should be reviewed by another firm. Council thought it would be advisable. Shappie will get quotes from several firms.

Shappie said that Paulus told him the proposed names for the streets in the subdivision are Thomas and Mary Ann.

Shappie said he doesn't know if Bob Philpot plans to annex his property into the Village. The Village will have to acquire Right of Way or Easement from him in order to widen Liberty Street and install curbs. Shappie and Daugherty will meet with Philpot to discuss the issue.

### **Well Project**

Shappie said he does not have a start date on the well project, but Merit Mechanical wants to start as soon as possible.

### **Playground Project**

The playground construction is set for April 10. The company has requested that 40 volunteers be available for each of the 4 days of construction. Sign-up sheets will be displayed in public buildings, and council members will recruit volunteers. He said that the site will be graded and tile installed in February when the ground is frozen, to reduce damage to the rest of the park.

### **Miscellaneous**

Shappie said that he had been unable to use all of his vacation and personal leave during 2017, and requested that he be paid for the unused days: Vacation: 52 hours Personal: 24 hours

High moved, and Simon seconded the motion to pay Mark Shappie for 2017 unused vacation and personal leave. All yea, motion passed.

Council reviewed an application for a PIRG Grant from BBS Charities, LLC for the purchase of the Village Centre. After discussing, Council felt that they would like to have BBS Charities attend a future meeting to obtain further information before making a decision.

Shappie reported that 30 of the new LED bulbs have been installed in the street lights.

Borchers moved and High seconded the motion to enter into a storage space lease with Berkway Properties LLC for one and one half stalls for salt storage. Rent will be \$50 per month for 201. Yeas: Borchers, High, Barga, Goubeaux, Simon Abstaining: Grogean

High moved and Simon seconded the motion approving **Resolution 18-1-10 to enter into a Maintenance Agreement with Shelby County for Russia Versailles Road, East of the Village to Kelch Road.** All yea, motion passed.

Council reviewed a preliminary Emergency Operations Plan for the Village in the case of a disaster.

The following Committee appointments were made:

Finance

Ron Simon  
John Grogean  
Cindy Goubeaux

Law and Order

Greg Borchers  
Adam Barga

Streets and Recreation

Greg Borchers

Zoning

Mark Shappie

Park Superintendent

Mark Shappie

EMA Representative

Mark Shappie

Tax Review Committee

Mary Jo High  
Dale Armstrong  
Jordan Grogean

Records Commission

Mary Jo Voisard  
Adam Barga  
Mark Shappie  
Terry Daugherty

Flood Plain Administrator

Mark Shappie

Barga moved and Grogean seconded the motion that the meeting be adjourned. All ye, motion passed.

Council President, Mary Jo High \_\_\_\_\_

Clerk, Mary Jo Voisard \_\_\_\_\_