



VILLAGE OF RUSSIA LÉGION D'HONNEUR BYLAWS

Article I. PURPOSE

The purpose of the Village of Russia Légion d'honneur program is to recognize and honor those persons, living or deceased, who through their character, contributions, and achievements, bestow upon the Russia community and Russia Local School a positive image, so that present-day students and community members can connect with the past and emulate these hallowed and virtuous persons in the future. The Légion d'honneur program will reinforce merit-based distinction and strive to foster an increased sense of pride among students, faculty, administration, alumni and community members.

Article II. SELECTION CRITERIA FOR FORMER RUSSIA LOCAL SCHOOL STUDENTS

Unless there are unusual circumstances, an honoree shall be a graduate of Russia Local School or long-term member of the Russia community.

A period of twenty years must have elapsed between graduation and eligibility for induction into the Village of Russia Légion d'honneur. Recipients shall be selected based on any combination of the following criteria.

1. Significant achievement while a student at Russia Local School
2. Outstanding achievement in vocational pursuits
3. Military service and noted decorations
4. Outstanding contributions in community and/or governmental affairs
5. Meritorious recognition for some action taken or provided
6. Significant philanthropic involvement

7. Other criteria which may be brought before the Légion d'honneur committee

Article III. SELECTION CRITERIA FOR FORMER SCHOOL, VILLAGE, CHURCH STAFF, OR OTHER COMMUNITY MEMBERS

Recipients shall be selected based on the criteria outlined in Article II (2-7) and also qualify in either of the following criteria:

1. Former school, village, or church staff who have been an extraordinary example to others and/or who have provided extraordinary service. A minimum of ten years since their employment is required to be eligible for induction.
2. Community members who have provided extraordinary service to Russia Local School and/or the Russia community

Légion d'honneur committee members are ineligible for selection during their term of service.

Article IV. LÉGION D'HONNEUR COMMITTEE ORGANIZATION

The Légion d'honneur committee shall consist of a minimum of seven members including:

1. Present Russia Local School superintendent or designee
2. Board of Education president or designee
3. Russia Village Council president or designee
4. St. Remy Pastoral Advisory Council president or designee
5. Russia Wellness Foundation president or designee
6. Two members of the Russia community

The Légion d'honneur committee chairperson shall be selected by the Légion d'honneur committee and serve a two-year term.

Whenever a vacancy occurs, the Légion d'honneur committee shall recommend and vote a person to fill that vacancy. Community members are to serve a four-year term with a maximum of two consecutive terms.

Article V. NOMINATION OF CANDIDATES

Each year, the public will be given proper notice that nominations for the Légion d'honneur are being accepted. The number of inductions each year has a maximum of three.

1. Nomination forms shall be submitted no earlier than May 1st to be considered for the following year Légion d'honneur induction. Russia Local School will submit nominations to the Légion d'honneur committee by August 15th.
2. Nominations should be submitted, in writing, to Russia Local School, ATTN: Légion d'honneur, to 100 School Street, Russia, Ohio 45363
3. Nomination forms can be obtained at the superintendent's office or at the Village of Russia's website (<http://russiaoh.com/home/legiondhonneur>)

Nominations of individuals not selected will be kept an additional three years for review. Additional supporting evidence may be provided. After three years of consideration, that person's nomination must be resubmitted.

Article VI. LÉGION D'HONNEUR COMMITTEE RESPONSIBILITIES

A quorum must be present to transact Légion d'honneur committee business, defined as the majority of committee members. It is the responsibility of the Légion d'honneur committee to meet as often as is necessary to determine final inductee selections and fulfill other committee responsibilities annually as follows.

1. After receiving that year's final nominations, the Légion d'honneur committee shall hold a screening meeting. The purpose of this meeting is to receive hardcopies of each nomination, discuss and clarify selection issues and procedures as well as confirm that the nominees' credentials meet the criteria of Articles II or III of these bylaws.
2. The annual inductee selection process shall consist of the following steps.
 - a. Only with a majority of Légion d'honneur committee members present, they will each list a maximum of 10 nominees they believe to be deserving of induction in order of most deserving to least. Points will be assigned to each list with the most deserving nominee receiving 10 points and the next most deserving receiving 9 points and so forth.
 - b. The Légion d'honneur chairperson, along with a witness, sums the points for each nominee listed and announces the three nominees receiving the most points.

- c. Then, through Légion d'honneur committee discussion, final inductee selections will be made from those 3 highest point nominees receiving 75% or more votes to induct. Légion d'honneur members must abstain from voting if they are a direct decedent of the nominee.
 - d. If only one nominee receives the 75% yes vote, the ceremony for that inductee will be postponed until a year when there are no less than two inductees. Special circumstances will be approved by the Légion d'honneur committee.
3. Notify inductees (or nearest family member if deceased) to confirm acceptance.
Note: only those selected into the Légion d'honneur will be notified.
4. It is the responsibility of the Légion d'honneur chairperson or any volunteers to coordinate the annual induction ceremony:
 - a. Schedule appropriate facility, food, refreshments, etc.
 - b. Publish article with names of inductees at least 4 days in advance.
 - c. Create induction ceremony agenda.
 - d. Develop and order printed programs.
 - e. Order individual medals and wall plaques.
 - f. Coordinate master of ceremonies invitation and responsibilities.
 - g. Invite inductees, family members, nominators, past Légion d'honneur inductees, school administration and Board of Education members, Russia Village Council, Russia Wellness Foundation, St. Remy Pastoral Council, etc.

Article VII. REMOVAL OF LÉGION D'HONNEUR MEMBER

The Légion d'honneur committee reserves the right to remove a member from the Légion d'honneur based on a two-thirds vote of the Légion d'honneur committee members. Removal is a serious action to only be considered in cases of flagrant conduct reflecting poorly on Russia Local School and/or Russia community.

Article VIII. PROVISION FOR AMENDMENT OF BYLAWS

Amendments to any of these Articles shall be made by two-thirds vote of the Légion

d'honneur committee.