

## Pavilion Rental Agreement

- Sunday thru Saturday
  - \$250 per day OR \$150 per half day
  - Full days are 7am - midnight
  - Half days are either 7am – 3pm or 4pm – Midnight.

***After your booking is confirmed, you will receive a PIN to access the pavilion on your scheduled date (this is a manual process and will not happen immediately). If you do not receive this PIN prior to your scheduled date, please email ParkBoardRussia@gmail.com.***

The Pavilion can be reserved up to 365 days in advance.

- Example: You can book the pavilion for June 1, 2025 starting on June 1, 2024.

Cancellation – No cancellation unless renter finds another person to rent for the same day.

Rental contract and payment are due in full at the time of reservation and will be accepted via credit/debit card only.

Damages: Credit card will be kept on file to cover any damages that may occur.

Seats up to 100 people.

Renter responsibilities:

- No driving or parking on the grass is permitted.
- place all tables and chairs back to the way they were found (see map for reference).
- All trash needs to be picked up, trash cans emptied and placed in the dumpsters by the high school baseball field (see map)
- Fireplace must be turned off.
- Floors swept.
- Counters wiped down
- Lights turned off.