

VILLAGE OF RUSSIA

VILLAGE COUNCIL MINUTES August 13, 2025

The regular monthly meeting of the Village of Russia council was held Wednesday, August 13, 2025 at the Village Office, Russia, Ohio. Mayor, Terence Daugherty, called the meeting to order at 7:00 p.m.

Council

Nicole Doseck, absent
Scott Armstrong
Mary Jo High
Jake Borchers
Brandon Simon
Alex Seger
Terence Daugherty, mayor

Non-Members Present

Jared Goubeaux – Administrator
Nick Selhorst – Choice One
Engineering
Chris Ellington – Solicitor
Dee Kearns – Clerk, Fiscal Officer

Community Members

Adam Barga
Tony Bergman
Dan Bensman
Dan Paulus
Randy Magoto

- The minutes of the July 16, 2025 regular meeting were read, and a motion was made by Seger and seconded by Borchers to approve the meeting minutes. All yeas, motion passed.
- A motion was made by Simon and seconded by High to approve the bills as presented. All yeas, motion passed.
- A motion was made by Brandon and seconded by High to approve the financial reports for the previous month. All yeas, motion passed.

Finance

Interest receipts for June were \$14,041.4 with a 30-day yield of 4.46%. We also received \$481.25 interest for our Osgood bank account. The income tax receipts through July 2025 were \$705,304.17 which compares to receipts through the month of July in 2024 of \$953,166.40.

Lighting Assessment

Resolution was reviewed to keep the lighting assessment as is. Motion to pass the resolution (25-8-13) made by High, seconded by Armstrong. All yeas, motion passed.

OPWC State Capital Improvement and/or Local Transportation Improvement Program

Resolution from the OPWC was reviewed authorizing Goubeaux to apply to the OPWC for funds and to enter into agreements as necessary and appropriate for obtaining financial assistance for qualified projects. Motion by Borchers for resolution 25-8-13B, second by Seger. All yeas, motion passed.

Wastewater

Grant Project

Nick Selhorst updated council that all materials have been approved and ordered and he expects work to begin this fall.

Storm Water Study

Selhorst reported that the field work for the study is complete and he anticipates having the analysis complete before the next council meeting in September.

Paving

2025 Street Project

Barrett expects to start the street paving after Labor Day

Parking Lot

Discussion regarding the paving of the joint parking lot in front of ReStore. The parking lot is being removed from the 2025 paving project and will be reviewed again next year.

Annexation

New Properties

Chris Ellington is moving forward with the paperwork for the properties discussed in May and June. He highlighted that one property has only a corner/point of the property contiguous with an existing annexed property but he didn't feel that this would present any issues moving forward.

Russia Inn

Discussion was held among council and the owners of Russia Rentals and Sams Rental. Randy Luthman presented a map outlining the current property/easement lines and discussed modifications. The village will assume ownership of the south end of Sams Rental lot giving the village the responsibility for those sidewalks and curbs. Russia Rentals and Sams Rentals will determine amongst themselves the correct placement of the property line between the two properties.

Water/Sewer Billing Software

Kearns gave a brief overview of the quote received for new software to handling water/sewer billing. More investigation needs to be done and she will report back during the September meeting.

Human Resources Policy and Procedure Manual

Motion to suspend the rules – Seger. Second High. All yea, motion passed.

Motion to pass Ordinance 2025-7, which updates the village's policies and procedure manual (PPM) was requested. Updates include: Section 3.01 – designation of "on call" for emergencies outside normal working hours. Section 3.03-B – Defines compensation for "on call" employees. Section 3.10 – Modified the sick leave payout in termination situations. Section 3.03-C – Added definition to sick leave request conditions for immediate family members. Section 5.02 – Guidelines for employee passwords. Motion made by Armstrong, seconded by Simon and declaring the same to be an emergency. All yea, motion passed.

Park

Diamond 2 Fence

Requested a motion for the purchase and installation of new 72" high fence at a cost of \$17,770 (Hess Fencing). Park Board and RCJAA will each reimburse the village for 50% of the cost. Armstrong made the motion, Simon seconded. All yea, motion passed.

Diamond 2 Lights

Motion was requested to approve a Goubeaux to work with Burr Oak Tree Services at a NTE cost of \$11,000 for the removal of the existing lights on the diamond. Armstrong made the motion, High seconded. All yea, motion passed.

A quoted from Musco Sports Lighting was presented to council for \$172,575 for new lights. Estimates there would be an additional \$40,000 in cost for concrete etc. A pledge from a private donor for \$100,000 has been received to help defray the cost to the village. It was

requested of Goubeaux to get firm quotes for the additional costs to be presented in the September meeting so a final decision can be made.

Streets

Street Signs

Motion was requested to approved the quote from Kleem Inc in the amount of \$705.76 for the replacement of missing and/or damaged streets signs in the village. Simon made the motion, Seger seconded. All yea, motion passed.

Speed Limit Ordinance – First Reading of Proposed Ordinance 2025-9 – Speed Limit Changes

Ordinance 2025-9 was summarized and the complete text was available to council members and the public.

Economic Development

Motion was requested instructing Goubeaux to move forward with the request for qualifications to allow him to work with the EDA on funding for the new Industrial Park development. Armstrong made the motion, Borchers seconded. All yea, motion passed.

Miscellaneous

Goubeaux pointed out to council that the county commissioners will be in town next Tuesday at 8am at the Russia Inn for “Coffee with the Commissioners”.

Insurance

Village received two quotes for the village insurance. Simon took copies of both quotes and will report back to council on a comparison.

Council is still working to possibly get insurance money for the light pole that was damaged in the storm earlier this summer. Borchers volunteered that he would do research on getting a replacement quote to submit to our current insurance company.

Paulus Phase II Development

Goubeaux reported continued progress on the phase II expansion including water and sewer line installation.

Executive Session

Simon motioned to move to executive session to discuss the purchase of property. Armstrong seconded. All yea, motion passed.

Simon made a motion to leave executive session. Borchers seconded. All yea, motion passed.

Motion to suspend the rules. Simon made the motion, seconded by Armstrong. All yea, motion passed.

Motion made by Seger and seconded by High to pass Ordinance 2025-8 authorizing the purchase of the lot located at 110 Liberty Street from KBK Development LLC for the price of \$60,000, and declaring the same to be an emergency. All yea, motion passed.

Adjournment

Motion to adjourn - High. Second – Seger. All yea, motion passed.

Council President, Mary Jo High _____

Clerk, Deidre Kearns _____