



Village of Russia
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Request for Qualifications for Engineering Services

Economic Development Administration, FY 2023 EDA Public Works and Economic Adjustment Assistance Program

Village of Russia, Shelby County, Ohio

The Village of Russia, Ohio is requesting Qualifications for infrastructure project development assistance concerning the FY 2023 EDA Public Works and Economic Adjustment Assistance Program. The Village wishes to contract with an engineering firm or individual for overall engineering assistance throughout the FY2023 program period. This assistance could include Application Preparation, Grant Administration Services and Reporting, Preliminary Engineering, Project Design and Plan Preparation, Project Bidding, and Construction Management/Administration for the Village of Russia EDA Industrial Park Expansion Project.

The Village would like to provide for open competition for engineering services, whereby, at a minimum, competitors' qualifications are evaluated, and once a firm or individual is tentatively selected, fair and reasonable compensation is negotiated.

We are, therefore, inviting interested individuals and firms that have familiarity with local codes, conditions or permitting requirements, to submit evidence of their engineering qualifications, and related information, as follows:

- General background of firm or individual; number of years in operation providing municipal engineering services; other services provided including any which might represent a conflict of interest.
- Engineering staff resumes, including experience with federally funded infrastructure grants; also indicate which staff would most likely be involved in engineering services to the Village.
- Experience in providing professional community development services to clients in the immediate area of Russia, and/or of similar sizes, location, and characteristics.
- Professional references for firm or individual and staff who would most likely be involved.

Statements of qualifications are limited to 8 pages. Please submit a PDF version of qualifications and related information to the email address below on or before September 5th, 2025.

Jared Goubeaux, Village Administrator, administrator@russiaoh.com

It is our intent to give reasonable consideration to at least three (3) firms and/or individuals based on their qualifications so as to have one or several alternative consultants which could be asked to enter into negotiations, if negotiations with the preferred engineering firm or individual are not satisfactory.

Thank you for your interest.