

THE COMMUNITY FOUNDATION
of Shelby County

Russia Community Endowment Fund (RWF) Grant Guidelines

The Russia Community Endowment Fund (RWF) welcomes grant requests from organizations located in or serving the Russia, Ohio area.

Grant application opens: *August 15*

Grant proposal deadline: *September 30*

Grants awarded: *Late October*

Grantmaking Criteria for the Russia Community Endowment Fund (RWF)

1. Funds will be utilized within the geographic boundaries of the Russia, Ohio School District and ideally will benefit a wide range of residents living within the district.
2. Grants will encourage use of community resources and ideally promote coordination, cooperation and sharing among organizations
3. Grants should not duplicate current services.
4. Grant requests should include a reasonable plan for obtaining continued financial support from internal or external sources for the cause once Russia Community Endowment Fund (RWF) grant monies are expended.
5. Requesting organization ideally will have obtained an IRS 501(c)(3) tax-exempt status, or is a government entity. Consideration will be given to not-for-profit organizations that do not have a 501(c)(3) ruling, but whom are conducting charitable projects and are registered as an Ohio nonprofit corporation with the Ohio Secretary of State. Organizations without a 501(c)(3) status may also apply through a fiscal agent (i.e. a 501(c)(3) or governmental entity that would receive and administer the grant on your behalf).
6. Projects requiring multiple-year funding will be considered. Requests for small grants are also welcome.

In general, The Russia Community Endowment Fund (RWF) will *not typically* make grants for:

- General support
- Individuals
- Political organizations or political action committees for political purposes
- Other endowments
- Specific scientific or medical research
- Annual fundraising campaigns from existing organizations

To Apply for a Grant

- Complete an online Russia Community Endowment Fund (RWF) proposal. Find the proposal at www.commfoun.com. On the Grants tab, click "Apply for a Grant" and open the "Russia Community Endowment Fund (RWF)" section to find the application link, Application Tips and a Q&A sheet.
- All applicants must complete the application and provide written explanation of the request, whom in the Russia community will benefit, and attach 2 price quotes from vendors or contractors if applicable. Two price quotes are preferred.

- Attachments such as a photo, drawing, or letter of support from cooperating entities are welcome.
- All grant proposals and supporting documents must be submitted online and by the deadline.

Grant Terms

Most grant awards will be paid as follows:

- 80% following board approval of a grant request.
- 20% upon submission of a favorable grant evaluation report which follows the completion of the program/project.
- Grants awarded through the Russia Community Endowment Fund (RWF) process must be used within 18 months of the award date, unless an extension has been approved.
 - You must request an extension prior to the 18-month deadline. Failure to request an extension will result in forfeiture of the remaining 20% payment and/or repayment of the entire grant amount. This may impact future grant requests.
- The Foundation may withhold any portion of the grant or may require repayment if the grantee organization deviates from the approved grant proposal or omits any requirements stipulated without prior consent of the Community Foundation.

If you have any questions about Russia Community Endowment Fund (RWF) grants, please contact Juli Smith, Scholarships and Grants Manager of the Community Foundation of Shelby County at (937) 497-7800 or email her at jsmith@commfoun.com